

# 2019 Bon Air Elementary Village Fair

## Vendor Registration

We would like to invite you to take part of the Bon Air Village Fair. The goal of the fair is to raise money for programs and supplies supported by the PTA. Space is limited.

For your information:

Date of event: **October 19, 2019**

Location: **Bon Air Elementary, 8701 Polk Street, Richmond, VA 23235**

Contact : Cate Young (catecyoung@gmail.com/540-850-6657)

Arrival time & set up: 8:30-10:00am (must be set up by 10:00 as no cars will be permitted at front of school)

Fair hours: 10:30am – 3:00pm

Fee: **\$45** – checks payable to **Bon Air Elementary**

Mail completed form with payment to **Bon Air Elementary, 8701 Polk Street, Richmond VA 23235**

### Additional Information

- Vendors will provide their own table, no larger than 6 ft. Vendors may unload near the vending location, but then the vehicles must be moved to the surrounding street parking.
- There will be no electricity provided.
- No smoking or alcoholic beverages are permitted on school property.
- As a courtesy, please stay within your vending area. Vendors are responsible for cleaning and disposing of all trash from their designated area.
- We reserve the right to select all vendors and types of items sold at the fair.
- Food and refreshments will be available for sale throughout the day.
- All vendor reservations are non-refundable. There is a \$45 fee for returned checks.

## Application form

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Description of Craft/Business:** \_\_\_\_\_

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